**Northeastern Illinois Area Agency on Aging**

**GRANTEE SUBMISSION CHECK LIST**

**Grants Division**

[ ]  **Application Pages**

[ ]  **Grant Assurance Pages**

[ ]  **Title III Budget Pages**

[ ]  **Budget Pages**

[ ]  **Staff Time Allocation Sheet**

[ ]  **In-Kind Allocation Requirements Sheet**

[ ]  **Grantee Multiple County Summary Sheet**

[ ]  **Organizational Chart**

**Community Planning Division**

[ ]  **Applications and Services Narratives by Service**

[ ]  **Appendix D – Request for Proposal Staffing Chart**